

## COMPLAINT FORM

*If the complaint includes confidential information, it must be clearly indicated which information is confidential and why it is considered confidential. In such a case, a separate version of non-confidential information must be provided that could be given to the enterprise. In case of failure to provide the non-confidential version of the information or reasons for accepting such information as confidential, such information shall not be considered confidential.*

### I. INFORMATION ON THE COMPLAINANT OR HIS/HER REPRESENTATIVE

<b>Name/first name, last name<sup>1</sup></b>	
Address	
Phone	
E-mail	
other	
<b>Contact person(s)</b>	
First name	
Last name	
Job title	
Phone	
E-mail	
<i>Are you filling the complaint on behalf of another person?</i>	
What are your expectations about submitting the complaint?	

### II. INFORMATION ON THE ENTERPRISE AGAINST WHICH THE COMPLAINT IS BEING SUBMITTED

<b>Name and headquarter address</b>	
<i>If the complaint is also related to other enterprises: name and address of the enterprise</i>	

### III. INFORMATION ON THE COMPLAINT

<sup>1</sup> If the complainant fears negative consequences that could arise if his/her identity is disclosed, the complainant may appoint a representative (for example, a non-governmental organisation or professional union) that would represent the complainant by maintaining contact with the enterprise and Lithuanian NCP.

<b>Please indicate what are the actual circumstances of the event that serve as a basis of your complaint</b>	
<b>Please indicate your interests regarding the complaint</b> <i>(please indicate how the event affected your rights or legitimate interests)</i>	
<b>Please indicate the provisions of the OECD Guidelines for Multinational Enterprises that were not observed by the enterprise</b> <i>(The text of the Guidelines can be found at: <a href="https://ukmin.lrv.lt/uploads/ukmin/documents/files/Investicijos/Rekomendacijos%20daugiasalems%20i%20monems_LT.docx">https://ukmin.lrv.lt/uploads/ukmin/documents/files/Investicijos/Rekomendacijos%20daugiasalems%20i%20monems_LT.docx</a>)</i>	
<b>What, in your opinion, the enterprise should do to rectify the violation?</b>	
<b>Please provide other information which, in your opinion, is important for the complaint</b>	

#### IV. OTHER

<b>Did you contact the enterprise regarding the circumstances indicated in the complaint before submitting the complaint?</b>	
<b>Did you contact other institutions regarding the event indicated in the complaint and have they taken any action? If you did, please provide copies of such notifications and copies of answers from such institutions</b>	
<b>Please provide information on related applicable law and procedure provisions you are aware of, including case law, that govern the issues indicated in the complaint</b> <i>(please indicate only if you are aware of them and want to indicate that. Indicating such provisions is not necessary – their purpose is to help to make an initial assessment of your complaint)</i>	